



# YOUTH WORKER AUTHORIZATION AND RELEASE

Momentum 2009

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Church Name: \_\_\_\_\_

All Momentum participants are asked to agree to basic guidelines to make Momentum a positive and challenging youth gathering.

I have read the guidelines for Momentum 2009 (attached) and agree to abide by them.

\_\_\_\_\_  
Signature of Momentum Participant

## Authorization and Release

Medical information will be made available, as necessary, only to your youth pastor or youth leader, your Momentum Youth Worker, emergency medical professionals, and the Momentum medical staff.

I hereby authorize any member of CE National, Inc., or Momentum staff to authorize administration of medical treatment when such is deemed necessary by said staff member during Momentum 2009 to be held July 13-19, 2009. I further agree to release, indemnify, hold harmless and further discharge CE National, Inc., its staff and Board of Directors, Momentum 2009 Staff, Robert Morris University, its staff and Board of Directors, from any and all actions, causes of action, claims and demands from, upon, or by reason of any damages, losses or injuries sustained by applicant resulting from applicant's participation in Momentum 2009. Momentum participants are to be covered by their own medical insurance. CE National is not responsible for any medical costs incurred while at or participating in the events of Momentum. CE National is also not responsible for any incidents during travel to or from Momentum.

This extends and applies to, and also covers and includes, all unknown, unforeseen, unanticipated and unsuspected injuries, damages, loss and liability and consequence thereof. The provisions of any state, federal, local or territorial law or statute providing in substance that releases shall not extend to claim, demand, injuries or damages which are unknown or unsuspected to exist at the time, to the person executing such release, are hereby expressly waived.

By registering for Momentum, I agree that I may be filmed, videotaped, and photographed, and my voice may be recorded in connection with Momentum related publications such as the Momentum website, video reports or news releases for the purposes of public relations.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Participant's Signature (if under age 21, parent or guardian must sign)      Date Signed

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Parent/Guardian Signature      Date Signed

In case of an emergency, please notify: \_\_\_\_\_

Phone Number: (\_\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_

Relationship to student: \_\_\_\_\_

Youth Pastor/Worker attending with participant: \_\_\_\_\_

Youth Pastor/Worker Cell Number: \_\_\_\_\_

*Please sign and mail or fax forms to:*

*CE National, Inc.  
PO Box 365  
Winona Lake, IN 46590  
Fax to 574.269.7185*

*Please Mail or Fax forms to CE National by June 15, 2009. If they are not sent by the June 15, 2009 deadline, bring them to check-in at Momentum 2009.*



# GUIDELINES for PROTECTION

Momentum 2009

*Because we believe that all youth at Momentum are to be safe and kept from any harm, the following are guidelines that must be followed by the supervising adults during this week. Most of these are common sense. While your church may have different guidelines, we are asking that you comply with these guidelines this week.*

Here is what we already do (general guidelines):

- 1 Parental/guardian authorization releases.
- 2 Adults are local church members/attendees and have applied to serve as counselors/staff and indicated that they are free from sexual offenses or issues relating to any form of abuse.
- 3 Church references indicating approval of these adults to serve as leaders for the youth during Momentum.
- 4 Health Issues. While permission is granted to administer emergency care to young people, utmost efforts are to be made to call parents in any emergency.
- 5 Guidelines set by the conference are established to provide safety, health, and protection for all in attendance.
- 6 Adults are required to sign the willingness to adhere to these basic guidelines of protection.

## Personal Expectations

- 1 Adults should work with young people in reasonably open places where others are welcome to enter. (NOT behind closed or locked doors.)
- 2 Respect privacy of youth, especially when clothes are changed or showers taken.
- 3 Never use physical punishment.
- 4 One unrelated adult should not be lodged with only one youth while staying overnight.
- 5 No adult is to administer medications to a student unless the parent/guardian has given that permission to the youth worker. In non-emergency issues the adults will use the Momentum medical team.
- 6 Each adult working with young people should:
  - a. Treat all young people with respect and dignity;
  - b. Not engage in any of the following:
    - i. Scapegoating, ridiculing or rejecting a young person;
    - ii. Making any racially provocative comments to a young person, even in fun;
    - iii. Rough, physical or sexually provocative games;
    - iv. Making sexually suggestive comments about or to a young person, even in fun;
    - v. Inappropriate and intrusive toughing of any form;
    - vi. Sexual relationships with young people even if they consent.
- 7 If an adult suspects or is informed that there is some form of abuse taking place that adult must report it to the main youth worker of their church or to a dean at Momentum.

I agree to abide by these guidelines during the week of Momentum.

Signature \_\_\_\_\_ Date \_\_\_\_\_



# YOUTH WORKER BACKGROUND AND PASTORAL REFERENCE

Momentum 2009

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Of \_\_\_\_\_  
(Applicant Name) (Church Name)

**BACKGROUND:** the registrant should answer the following questions

1. I am currently a Pastor, Youth Pastor (paid), Youth Sponsor, Other  
(If other, please explain: \_\_\_\_\_)
2. Have you ever been convicted of, or pleaded guilty to, child abuse or a crime involving actual or attempted molestation of a minor?  
 Yes. (If yes, please explain on a separate piece of paper and attach.)  
 No. Please initial here: \_\_\_\_\_
3. Have you been convicted of, or pleaded guilty or no contest to, a crime other than a traffic violation, or are you now under charges for any criminal offense?  
 Yes. (If yes, please explain on a separate piece of paper and attach.)  
 No. Please initial here: \_\_\_\_\_
4. I understand I am to be on campus on Monday, July 13, in time to attend the required orientation for all Youth Workers and Staff. I understand it is necessary for me to attend this meeting as part of my preparation for the week of Momentum 2009. Please initial: \_\_\_\_\_
5. I understand that I am to attend daily staff meeting. Please initial: \_\_\_\_\_
6. I have read the Youth Worker ministry description (attached) and agree to help enforce the guidelines of Momentum. Please initial: \_\_\_\_\_
7. I have read the Guidelines for Protection document and agree to follow all guidelines while at Momentum. \_\_\_\_\_
8. I authorize CE National to procure background information (through Background Information Agency) on me. Please initial: \_\_\_\_\_ Social Security Number\*: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
Driver's License Number\*: \_\_\_\_\_ State of Issuance\*: \_\_\_\_\_

\*this information will not be shared with any other party, published in any way, or entered in our registration program. It will only be used for the intended purpose if necessary.

**PASTORAL REFERENCE:** a pastor who knows the registrant should fill out this section.

Please check **all** appropriate responses:

- The applicant is actively involved and in good standing with the church.
- I believe the applicant will positively impact the lives of teens.
- Without reservation, I recommend this registrant to serve as a Youth Worker at Momentum.
- I have concerns or questions. Please call me at (\_\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_

Signature of Pastor \_\_\_\_\_  
Print Name \_\_\_\_\_

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## Youth Worker Description Momentum 2009

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**Youth Worker:** A Youth Worker from a church supervises a group of same-gender students (with a recommended 1:12 ratio) during the week of Momentum. The minimum number of Youth Workers needed per group will be determined by the number of same-gender Students. All Youth Workers are required to attend the Staff Orientation meeting on Monday, July 13, 2009, as well as attend daily Staff Breakfast Meetings held Tuesday-Saturday, July 14-18, 2009. Youth Workers are also responsible for a certain assignment given on the duty roster, such as helping with dorm security or room inspections, ushering at main sessions, "patrolling" various sections of the campus, chaperoning afternoon options, or helping lead other various options. Note: Individuals wanting to serve as a "youth worker" during Momentum should be at least 20 years of age. If younger than 20, please contact [registrar@cenational.org](mailto:registrar@cenational.org) to see if you qualify to serve as "youth worker".

# Complete Guidelines and Philosophy on Rules

## Momentum 2009

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### General Philosophy on Rules

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We do not make the guidelines a focal point of the week at Momentum. You will not hear us make a major issue of rules from the platform during sessions. Rather, youth leaders will present these guidelines to their youth groups as part of the check in process at Momentum. We expect the guidelines to be followed and enforced by all adults at the conference. All those registering for Momentum have read and signed a statement indicating their willingness to comply. The guidelines are intended to help create a wholesome atmosphere at Momentum and provide some structure for the week.

### Guidelines

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#### Attendance

It is expected that all those registered for Momentum 2009 will be in attendance during all required sessions. These sessions will be clearly marked in the daily schedule in the Momentum 2009 Magazine.

#### Attitudes

All participants of Momentum are expected to show appropriate respect for youth workers, adult staff, campus staff and the property of the university. A negative attitude or refusal to cooperate with the purpose of Momentum will be grounds for dismissal from the conference.

#### Cell Phones

Please be aware that some churches do not allow their students to bring cell phones to Momentum. If you bring one, we ask you to use it only when absolutely necessary. We will encourage youth leaders to limit the use of cell phones by their students if they determine they are a distraction to your participation in conference activities. Cell phones may not be turned on during required sessions. We are aware of the need for parents to be in touch with their teens; however, if cell phones go off during a session, students will be asked to leave their phones in their dorm room. This includes no text messaging during the Main Sessions. Cell phones are not to be in use after lights-out.

#### Couples at Momentum

Momentum is a great place to make and meet new friends. We want you to enjoy time with brothers and sisters in Christ. But, the purpose of Momentum is not to focus on guy-girl relationships. The purpose is to focus on Jesus and what He wants to do in our lives. We encourage you to make friends and not be exclusive.

1. Momentum is not the time or the place for displays of physical affection. While holding hands is allowed, we ask you to be sensitive to the feeling of others.
2. Guys are not allowed in girls' dorms. Girls are not allowed in guys' dorms. If the opposite sex is found in either dorm, they will be sent home immediately at their parent(s) or guardian(s)'s expense.

#### Dorms

For your own safety, stay in your dorm after evening check-in. Under no circumstances should you prop any dorm door open. CE National cannot be held responsible for any lost or stolen items.

#### Dress

When packing for Momentum, the goal is to bring modest clothes. While "modest" styles and trends vary across the country, for this week everyone is asked to cooperate with the following guides for what is termed modest at Momentum. These general guidelines are to keep us from drawing undue attention to the physical body. While the clothing items listed below may not be a modesty issue

back home, we are asking everyone to cooperate with a common denominator of modesty at Momentum.

At Momentum, modesty includes no underwear showing (guys as well as girls) and no exposed tummies or cleavage. Girls' bathing suits must be one piece, not tankinis but one complete piece with side panels. Boys must wear boxer-style swimsuits. Shirts should have straps at least 1-inch wide and shorts should be no shorter than mid-thigh. It is the responsibility of the youth pastor/youth worker to be sure that students and their parents are aware of the appropriate dress for a Christian youth conference.

Please be aware, that adult Momentum Staff may ask individuals to change their attire during the week of Momentum if the clothing does not fall into this common denominator of modesty at Momentum. This is not to embarrass or judge an individual's tastes, but to assist in maintaining the modesty standard during the week.

### **Going Off-Campus**

1. Those going off campus must sign out at the Momentum Office. This includes Students, Fusion, Youth Workers, and Adult Guests or parents wishing to take students off campus.
2. Any student going off campus must be accompanied by a Youth Worker or Adult Guest.
3. If a youth pastor/youth worker/parent should decide to take students on a non-sanctioned outing while at Momentum, it is important to note that the outing is not covered by any insurance with Momentum or CE National. It must be covered by the individual's or home church's liability insurance.
4. Do not take rides from students or people from the community.
5. Do not order off-campus food.

### **Keys**

There is a lost key fee charged by the University for any keys or cards that are not turned in by Sunday, July 19, at 10am. If, during the week, you are missing your key, check the Lost and Found in the Momentum Office. Lost key charges are as follows: \$30 for traditional residence hall keys; \$25 per lost key card; and \$20 per suite-style residence hall key.

### **Media & Technology**

Do not bring Discmans, iPods, MP3 players, TVs, clock radios, tape players, DVD players, laptops, or CD players (except for NAC practice with accompaniment tapes). Momentum is to be a week away from TV, radio, and other media. Focus instead on the people and activities of the week.

### **Money**

It is wise for teens to have no more than \$50 cash at any time. We recommend the use of Traveler's Checks that may be cashed at the Momentum Bookstore during conference. Keep your dorm room locked when you are not in your room.

### **Prohibited Items**

Fireworks, firearms, alcohol, tobacco, pornography, illegal drugs and drug paraphernalia, gambling, and weapons of any kind are prohibited at Momentum.

### **Sessions**

Courtesy and respect is to be shown to those who are speaking, singing, etc. Once a session has started, everyone is asked to stop visiting and refrain from distracting others. Please visit the restrooms before the start of any session. In order to minimize distractions, you will not be allowed to go in and out of any session (except for emergencies) once it has begun. To avoid disrupting the session, anyone re-entering the main sessions will have to stay at the back of the seating area for the

remainder of that session. All attendees, adults included, must turn off cell phones during main sessions to prevent disruptions.

### **University Property**

You are financially responsible for any property damage. Any damage pre-existing in your room when you arrive must be reported on a Room Condition Report and turned in to your Youth Worker the first day so that you will not be billed at the end of the week. Water guns or balloons are restricted to outdoor use and with willing participants. If you remove a window screen there is a \$100 charge to replace the screen. Intentionally overloading an elevator will be cause for it to be shut down for the remainder of the week, with any maintenance costs becoming the responsibility of the individuals responsible for the maintenance. Tampering with fire alarms will be cause for an immediate trip home at parent's expense.